PointWeb Student Instructions

Logging in to PointWeb

Visit https://pointweb.pointpark.edu > click "Login" > enter Point Park user name and password

OR

Visit www.pointpark.edu > click "My Point Park" > click "PointWeb" > click "Login" > enter user name and password
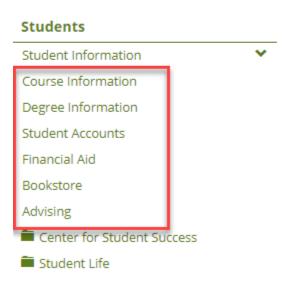
Navigating PointWeb

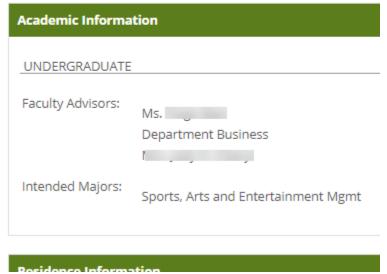Most everything you will need can be found under the "STUDENTS" tab in the gold bar at the top of your screen.

Here you can locate information related to your courses, your degree, and your student account (bill) and financial aid.
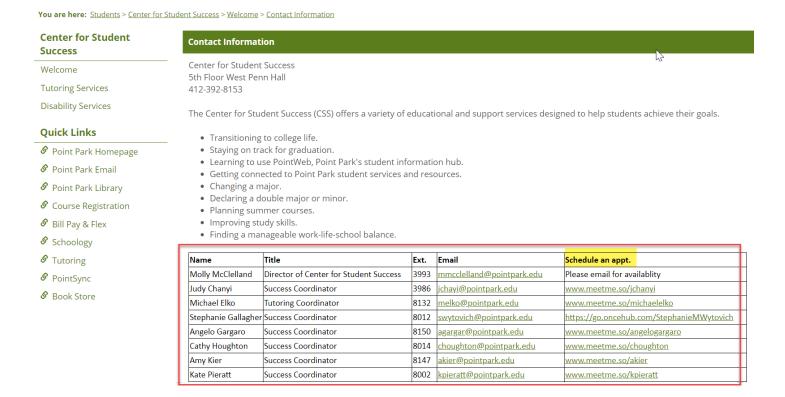
Center for Student Success

Each student has a faculty advisor, as well as a Success Coordinator in the Center for Student Success (CSS). The CSS assists students with navigating PointWeb, adjusting to university life, academic planning and more. The Center also houses the Tutoring and Writing Centers, as well as Disability Services.
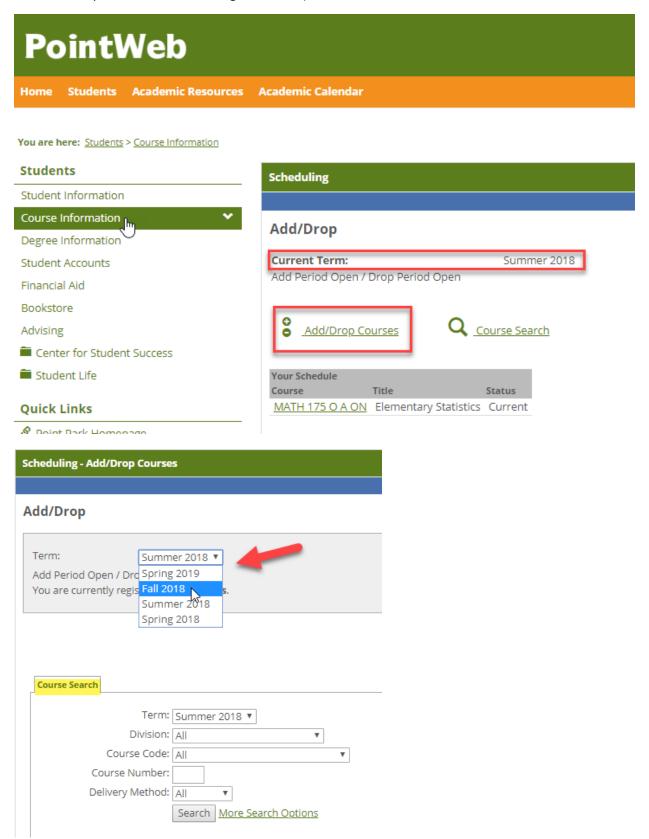

It is easy to schedule an appointment using the links provided under the Center for Student Success section in PointWeb:
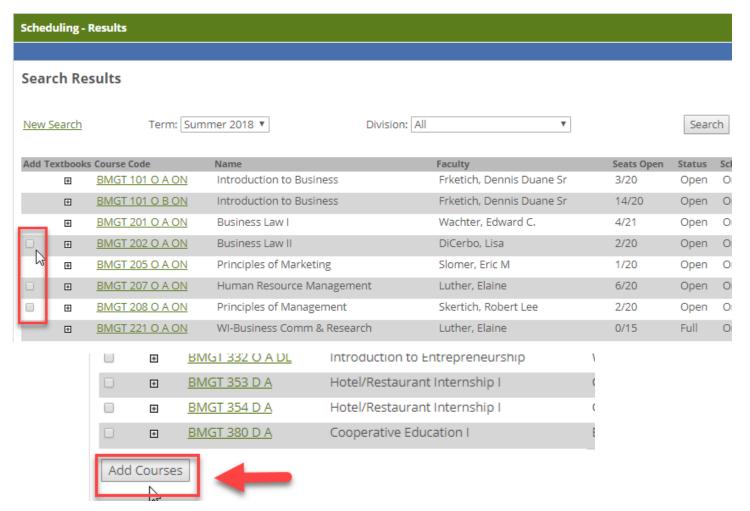

Name	Title	Ext.	Email	Schedule an appt.
Molly McClelland	Director of Center for Student Success	3993	mmcclelland@pointpark.edu	Please email for availablity
Judy Chanyi	Success Coordinator	3986	jchayi@pointpark.edu	www.meetme.so/jchanyi
Michael Elko	Tutoring Coordinator	8132	melko@pointpark.edu	www.meetme.so/michaelelko
Stephanie Gallagher	Success Coordinator	8012	swytovich@pointpark.edu	https://go.oncehub.com/StephanieMWytovich
Angelo Gargaro	Success Coordinator	8150	agargar@pointpark.edu	www.meetme.so/angelogargaro
Cathy Houghton	Success Coordinator	8014	choughton@pointpark.edu	www.meetme.so/choughton
Amy Kier	Success Coordinator	8147	akier@pointpark.edu	www.meetme.so/akier
Kate Pieratt	Success Coordinator	8002	kpieratt@pointpark.edu	www.meetme.so/kpieratt

Scheduling Classes

In the Course Information section, you can add or drop classes by clicking on the link. Note the current term – if this is not the term in which you would like to schedule, you will need to select the correct term from the drop down list. (Click the *"Add/Drop Courses"* link to change the term.)
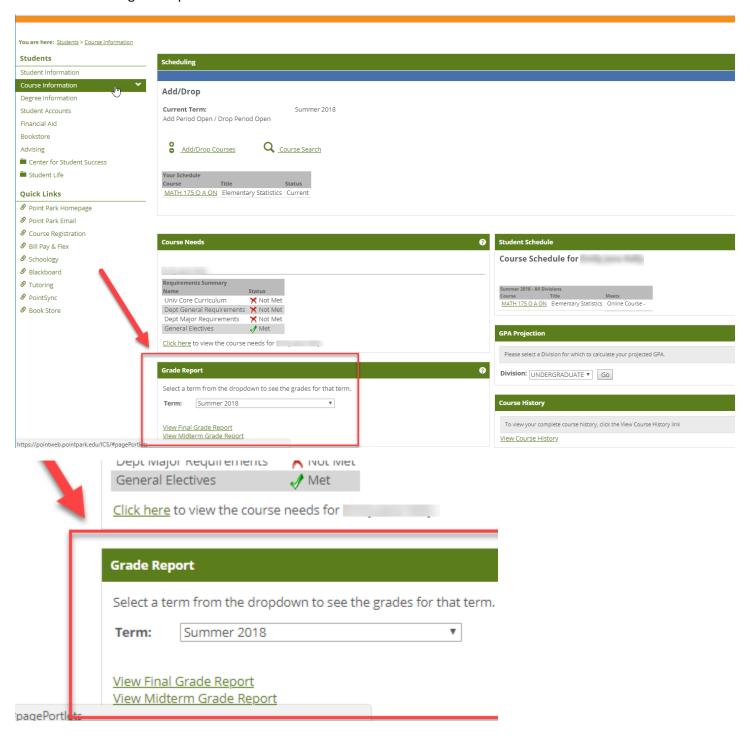
Adding Classes

Use the search criteria to locate the classes you seek. Click the check box next to the classes you would like to choose. When you are finished making your selections, click "Add Courses".
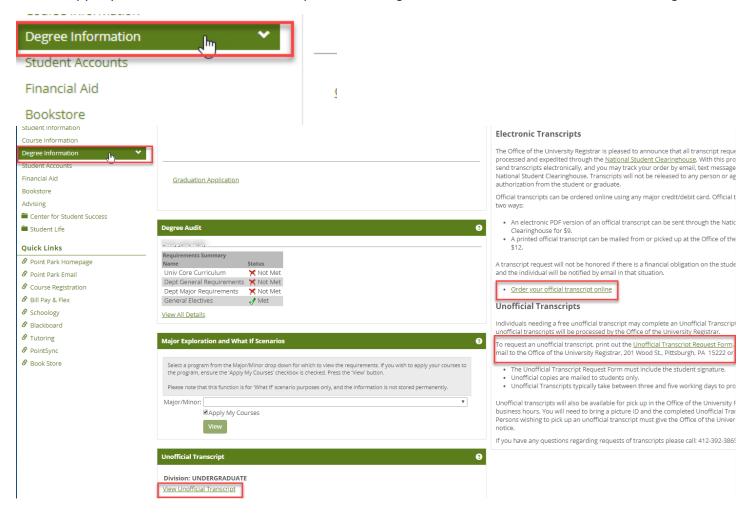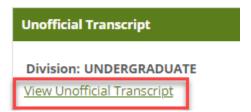
Viewing Grades

Midterm and Final grade reports can also be accessed from the "Course Information" section in PointWeb.
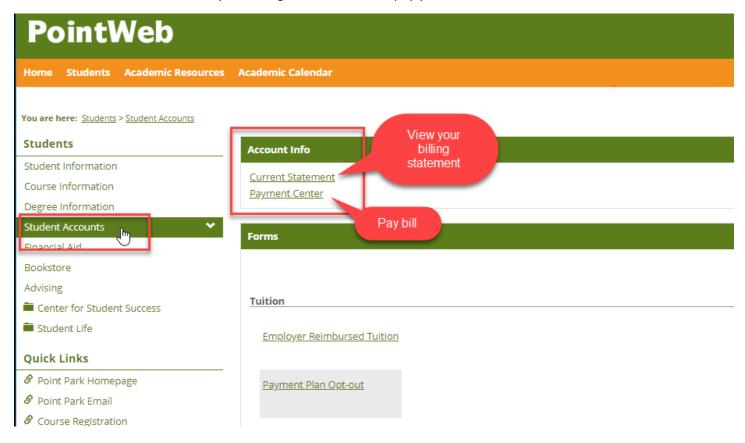
Viewing/Requesting Transcripts

You can view your unofficial transcript in the "Degree Information" section. Instructions are also included for how to order a copy of your official or unofficial transcripts from the Registrar's Office or the National Student Clearinghouse.

View & Pay Bill

Go to "Student Accounts" to view your billing statement and to pay your bill.

View Financial Aid Information

To see your financial aid award amount, visit the "Financial Aid" section and click the "Financial Aid Awards" link. You can also find information here on scholarships and filing your FAFSA (Free Application for Federal Student Aid).