



COMPLETING THE REQUEST FORM

PASS/NO CREDIT
OPTION

LOG INTO YOUR POINTWEB ACCOUNT

<https://pointweb.pointpark.edu>

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PointWeb

Home Academic Calendar Help

Login

Please check your @pointpark.edu email for important information regarding COVID-19. Point Park University updates are also located at the following link

You are here: [Home](#) > [Welcome](#)

Welcome to PointWeb

Welcome

PointAlert

Summer and Fall 2020

Registration Dates

Announcements



CLICK ON THE PASS / NO CREDIT BANNER

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The screenshot displays the PointWeb website interface. At the top, there is a green header with the 'PointWeb' logo and a user profile picture. Below the header is an orange navigation bar with links for Home, Students, Academic Resources, Academic Calendar, Forms, and Help. A pink notification banner is present, stating: 'Please check your @pointpark.edu email for important information regarding COVID-19. Point Park University updates are also located at the following link: [Updates on COVID-19](#)'. The main content area features a green 'Announcements' header. Below this, a large banner with a green and orange diagonal background reads 'PASS/ NO CREDIT' in large white letters. Underneath, it says 'P/N Grade Changes Available May 1st- May 7th' and 'CLICK HERE >' with a hand cursor icon. A red arrow points from the 'Pass/No Credit Option' link in the left sidebar to the 'CLICK HERE >' button. The left sidebar includes a breadcrumb trail 'You are here: Home > Welcome', a 'Welcome to PointWeb' section with a dropdown menu containing 'Welcome', 'PointAlert', 'Summer and Fall 2020 Registration Dates', 'Contact Us', and 'Pass/No Credit Option', and a 'Quick Links' section. On the right side of the main content area, there are icons for settings and printing.

REVIEW THE INSTRUCTIONS FOR THIS PROCESS

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Pass/No Credit Option

PASS/ NO CREDIT

May 1st- May 7th



Point Park students:

The University has decided to offer all students the options of taking a Pass/No Credit (P/N) option in their courses as defined in the Student Handbook and Academic Catalog.

Once faculty have submitted final grades to the Registrar, you will see the letter grades that you have earned. You will have between May 1 and May 7 2020 to make the decision on which grades to keep and which ones, if any, to choose P/N. All students are encouraged to talk your decision over with your Student Success advisor and your faculty members. If you decide to change one or more of your grades, you will be able to through a form that this available once you log into Point Web.

Additionally, if you are an undergraduate on-ground student, your Student Success advisor will contact you after you have submitted a P/N grade change. Your advisor can provide information on how the P/N may affect your future course work or time to graduate. **However, it is always your choice as a student to decide if you are taking a P/N in a course.**

The University has created a set of resources to help you make an informed decision on P/N. You can watch YouTube video, the recorded Pass/No credit webinar, or click through the P/N decision tree.

If you have questions about this process, please contact your Center for Student Success advisor or Dr. Jonas Prida, Assistant Provost at jprida@pointpark.edu.

Thank you for being at the center of what makes Point Park great.

You must LOGIN to PointWeb to see the form link below. You will only see a form link below if you have courses eligible for P/N. You will only see courses on the form that have valid grades submitted by your instructor.

ACCESS THE REQUEST FORM

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You must **LOGIN** to PointWeb to see the form link below. You will only see a form link below if you have courses eligible for P/N. You will only see courses on the form that have valid grades submitted by your instructor.

Pass/No Credit Form

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[View Reports](#)

[Spring 2020 Pass/No Credit Request Form](#)



COMPLETE THE FORM & SUBMIT

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Pass/No Credit Request

POINT PARK
UNIVERSITY

PASS/NO CREDIT REQUEST FORM FOR SPRING 2020

Instructions: Check the boxes for any class you wish to convert your letter grade to pass/no credit. Grades A through D will be changed to a P. F grades will be changed to an N. **If you do not check a box next to a course that course will maintain the letter grade that you earned.** Only classes that are eligible to be converted to pass/no credit are shown below.

Classes that are ineligible to be converted are:

- Classes that you received an "I" (incomplete) or "W" (withdrawal) in.
- Classes taken during the First Spring 2020 8-week Online/Evening/Saturday term.
- Classes that are already pass/no credit.
- Classes that you are taking elsewhere as part of PCHE Cross-Registration (please follow the guidelines of the host institution if you wish to make these classes pass/no credit).

The grade will be changed upon submission and a copy of the completed form will be submitted to your Point Park email address.

Current Courses Eligible for P/N*

- JOUR 418 E A - Communication Law & Regulation - **Current Grade: F**
- ENGL 253 D A - The Art of Poetry - **Current Grade: A**
- GRID 355 D A - Magazine and Media Design - **Current Grade: A**

By signing my name below, I authorize the above course's grade to be converted from a letter grade to pass/no credit. I fully understand the results that this will have. I also fully understand that this decision cannot be reversed.

Student Name: * Julie Student

ID Number: * 555555

Signature: *

Julie Student

Date of Request: * 4/16/2020

Submit



QUESTIONS?

- Contact the Registrar's Office at registrar@pointpark.edu